

HORSHAM LAND REDEVELOPMENT AUTHORITY

MEETING MINUTES

WEDNESDAY • October 18, 2023 • 3:30 PM

In Attendance:

Authority Board

W. William Whiteside, III, Chair
Eric Coombs
Mark McCouch

Not Present:

Joanna M. Furia Esq., Vice Chair
Joseph Wade

HLRA Staff

Michael Shinton
Tom Ames
Larry Burns
Mary Eberle, Esquire

Not Present:

William Gildea-Walker

Chairman Whiteside called the meeting to order at 3:34 p.m. in the Horsham Township Building at 1025 Horsham Road, Horsham PA 19044 and led those in attendance in the Pledge of Allegiance to the flag.

Mr. Whiteside announced that the Board held an Executive Session on September 12, 2023 for the purpose of discussing real estate matters.

Mr. Whiteside asked if there were any questions or comments from the public, there were none.

Mr. Whiteside asked for the will of the Board regarding minutes of the HLRA meeting on July 19, 2023. It was moved by Mr. Coombs, second by Mr. McCouch, to approve the minutes for the July 19, 2023 HLRA meeting. All voted in favor, motion passed unanimously.

Mr. Whiteside asked for the Executive Director's Report. Mr. Shinton reported that the Financial Report had been sent to the Board at the end of this past week. The Report noted that a payment had been requested under the OLDCC grant last week; the payment was received on October 17, 2023. The OLDCC grant which started August 1, 2023 is similar to past grants with funding for environmental technical assistance and EDC application assistance. New for this grant cycle is funding for transportation planning. Mr. Shinton also noted that the Biddle Air National Guard Base has a new Commander. COL Lynn Lee has replaced COL Deane Thomey. Mr. Gildea-Walker and Mr. Shinton briefly met with her recently and plan to invite her for in-depth briefing

on Township and HLRA matters. Mr. Shinton also updated the Board on meetings with Sanborn Head on environmental matters relating to the base. Mr. Whiteside remarked that the briefing done by Sanborn Head in July 2023 at the Township Building was excellent. Mr. Shinton concluded his update by noting that the HLRA staff continues to meet monthly with the Navy on property transfer issues and environmental updates.

Mr. Whiteside asked for the will of the Board regarding the list of checks. It was moved by Mr. McCouch, seconded by Mr. Coombs to approve the list of checks in the amount of \$114,473.38 covering the period from August 22, 2023 to October 18, 2023. All voted in favor, motion passed unanimously.

Under new business, Mr. Whiteside asked Mr. Shinton to provide details on the proposed consulting work. Mr. Shinton noted that Sanborn Head had provided technical support and strategic consulting in the past regarding various issues relating to the environmental conditions at the base and how they might impact the redevelopment. He stated that we wished to continue the relationship with Sanborn Head for similar work but needed the Board's approval for the additional expenditures. Mr. Coombs moved to accept Sanborn Head's proposal for technical support assistance and strategic consulting as detailed in their October 9, 2023 proposal with a total fee for services not to exceed \$25,000.00; seconded by Mr. McCouch. All voted in favor, motion passed unanimously.

Mr. Shinton also briefed the Board that the current OLDCC grant included funding for transportation planning assistance related to the proposed roads shown in the Redevelopment Plan. There is a lot of effort to design new roads; one of the first steps is to do a topographical survey of the proposed locations and prepare conceptual design(s). The survey will be done by unmanned fixed wing drones using LIDAR technology. Mr. McCouch moved to approve engaging Michael Baker International for professional services to include a topographical survey of the former NAS-JRB Willow Grove property and preparation of conceptual designs of roadway extensions identified in the Redevelopment Plan with a total fee for services not to exceed \$50,000.00; seconded by Mr. Coombs. All voted in favor, motion passed unanimously.

Mr. Whiteside announced that the next Horsham Land Redevelopment Authority meeting would be on January 17, 2024 at 3:30 p.m. in the Horsham Township Municipal Building. There being no further business, the meeting was adjourned at 3:40 p.m.

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William Gildea-Walker
HLRA Secretary